**Using a Password Reset Code on the Eligible Training Provider List**

1. When you go to the ETPL to log in, enter your username, and **DO NOT** enter anything in the password field. Select Use Reset Code.
2. Next you will see a screen that has you re-enter your username and the reset code.
3. Then you will see a screen that will allow you to establish a new password. Use something that you have not used before.